

Delegated Power to the Community Area Manager

1. Purpose of Report

- 1.1 The purpose of the report is to ask the area board to consider whether it wishes to delegate power to the Community Area Manager to take certain urgent decisions between meetings where necessary.

2. Background

- 2.1 There is currently no provision to make decisions regarding small payments for cost associated with event planning between meetings of an area board
- 2.2 The proposal to grant delegated power to the Community Area Manager, in consultation with the Chairman would enable urgent decisions to be made without the need for an extraordinary meeting. The details of the decision would then be reported to the next meeting of the board to ensure transparency.
- 2.3 The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting, or when costs arise associated with event planning for the area board and would not be used as a matter of routine. The majority of decisions will continue to be taken at a public meeting.

3. Recommendation

- 3.1 **It is proposed that the South West Wiltshire Area Board agrees:**

That in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the Chairman of the South West Wiltshire Area Board, be granted delegated authority to make decisions provided any expenditure does not exceed £500 in total for the financial year, from the South West Wiltshire Area Board budget for 2012/13.

A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination. Any additional spending beyond £500 would need to come to the Board for approval.

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Background Papers

None

Appendices

None